



REQUEST FOR QUOTATION

Date: 06 June 2023
RFQ No.: 100-23-03-571

Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
TIN: _____
PhilGEPS Registration Number: _____

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Mechanical Column Scales with Eye-Level Beam - CHO** with an Approved Budget for the Contract (ABC) of **Php 371,000.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name <small>(PLEASE DO NOT LEAVE BLANK)</small>	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	Mechanical Column Scales with Eye- Level Beam, <ul style="list-style-type: none">- Capacity: Approximately 220-240kg- Graduation: Approximately 50-60g- Height rod: 200cm-220cm- Dimensions platform (W x H x D): 320-340 x 70-90 x 330-350mm- Aluminum Materials, non-rusting parts all throughout, light weight		7	pcs	53,000.00	371,000.00		
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.			Total		371,000.00			
DELIVERY TERM: Please refer to the Terms of Reference.								

**Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).
In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:
 1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
 2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement** ([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
- **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph



ATTY. PONCE MIGUEL D. LOPEZ
Officer in Charge, Procurement Management Office

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.



Conforme:


Signature over Printed Name

Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

 (02) 8643-1111 * (02) 8641-1111 loc 1461 *  bidsandawards@pasigcity.gov.ph *

 pasigcity.gov.ph

Term of Reference

- A. Procurement title
 - Provision of Mechanical Colum Scale with eye-level Beam, 500 lbs. capacity for overweight and obese management prevention program.
- B. Proponent and implementing agency
 - Pasig City Government – City Health Department – Nutrition Section
- C. Delivery Schedule/Payment
 - Delivery must be 30 days from the date on the signed purchased order (PO)
- D. Delivery Site
 - Delivery site shall be at Medical Depot at Pasig City Hall, Pasig City during office hours
- E. Requirement/Specification
 - Item must be at least but may exceed to the following specifications

Market Analysis

The purpose of the market analysis is to inform, provide appropriate research and to demonstrate the purpose and importance of the provision of mechanical column scale with eye-level beam. Provision of nutrition advocacy to all city employee using the visibility of a weighing scale to provide knowledge to individual the nutritional status that they are in. Having a mechanical column scale will provide prevention, insight and awareness of city employees to make changes to their nutritional status. The Pasig City Health Department - Nutrition Section are looking for the following specifications:

1. Capacity
2. Graduation
3. Materials
4. Dimension
5. ISO Certification

Brand	SECA	Adam Equipment	Detecto
Capacity	Can weigh up to 230kg	Can weigh up to 250kg	Can weigh up to 200kg
Graduation	Scale: maximum 50 grams Height rod: 200 cm	Scale: 50 to 100 grams Height rod: 60 cm to 212 cm	Scale: 50 to 100 grams Height rod: 60-212 cm
Materials	Aluminum Materials, Non rusting parts all throughout, light weight	Metal Material	Metal Material
Dimension	Platform size: minimum of 335 x 80 x 345 mm Platform height from floor: 85 mm	Platform size: 375 x 275 mm Overall dimension: 535x275x1040 mm	Platform size: 374.65 mm x 273.05 mm
ISO Certification	Yes	No	No
Price	51,000.00	52,000.00	50,000.00

**ISO certification certifies that a management system, manufacturing process, service, or documentation procedure has all the requirements for standardization and quality assurance. ISO (International Organization for Standardization) is an independent, non-governmental, international organization that develops standards to ensure the quality, safety, and efficiency of products, services, and systems.*